

COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2002 - JUNE 30, 2003

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
2003 JUL 17 P 12:52

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Parks & Recreation

Division/Unit: _____

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol. 500 Hours 178,026 x \$16.54 = \$2,944,550

Types of work performed by GENERAL VOLUNTEERS in this category:

see attached

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol. _____ Hours 17027 x \$16.54 = \$281,627

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

see attached

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position	Hours	x	VCL	=	Dollar Benefit
_____	_____	x	_____	=	\$ _____

No. Vol. _____ Total Hours _____ Total Value \$ _____

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a:	<u>500</u>	<u>178,026</u>	\$ <u>2,944,550</u>
2b:	<u>unk</u>	<u>17,027</u>	\$ <u>281,627</u>
2c:	<u> </u>	<u> </u>	\$ <u> </u>

TOTALS:	<u> </u>	<u>195,053</u>	\$ <u>3,226,177</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u> </u>	\$ <u> </u>	<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	\$ <u> </u>

TOTAL VALUE \$ <u> </u>
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4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 4,471 x Rate \$ 14.29 =

\$ <u>63,891</u>

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 3467 x Rate \$ 26 =

\$ <u>90,142</u>

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
<u>Name tags</u>	<u>358.26</u>
<u>Hats & patches</u>	<u>172.20</u>
<u>Docent training</u>	<u>80.64</u>

TOTAL OF OTHER PROGRAM COSTS

=

\$ 511.10

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 154,544

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 3,226,177
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 0
- ADD a + b \$ 3,226,177
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 154,544)

TOTAL PROGRAM BENEFIT

\$ 3,071,633

6. **RECRUITING:**

Please describe your recruiting programs:

news releases, flyers, schools, dept newsletters,
word of mouth, web, CTR, volunteer fairs

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

see attached

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2003-04:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Continue advanced trainings for docents, work
closely with patrol & docent groups, implement
new live in policy, revise uniforms,
update reporting procedures.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Nancee Hanson

Phone Number: 858-694-3044 Mail Stop 029 E-Mail na

Volunteer Coordinator: S/A

Phone Number: _____ Mail Stop _____ E-Mail _____

10. **DEPARTMENT CERTIFICATION:**

Pamela E. Bane
DEPARTMENT HEAD SIGNATURE

17 July 2003
DATE

Please return this report by Friday, July 18, 2003, to the Clerk of the Board Department:
MS A-45; 1600 Pacific Highway # 402, San Diego, CA 92101; FAX (619) 685-2259.

Volunteer Program
San Diego County Department of Parks and Recreation
2002-2003 Overview

Types of work performed by general volunteers: Open and close parks, mow lawns, clean restrooms, operate blower, weedeater, chipper, log splitter, chain saw, small equipment maintenance, haul trash, work on irrigation, public relations, park rule enforcement, lead tours of school groups and general public, lead hikes, give interpretive programs, oversee work crews, check in campers, greet guests, collect fees, issue brochures, clear trails and staging areas, parking, patrol, habitat restoration, surveys, security, site repair, lead youth educational/recreational activities and projects, coach sports teams, lead computer labs, remove graffiti, sweep and rake, paint, garden, historical research, clean barbecues, staff entry booth, create and install kiosks and displays, feed and care for raptors, reptiles and farm animals, maintain attendance, answer phones, data entry, mailings, and filing.

Types of work performed by institutional volunteers: Pick-stick trash, clean grills, remove debris from creeks, spread wood chips and mulch, rake, paint, wash tables, trail repair, weed, cut cattails, prune, dead tree removal, clear brush, split and stack wood, clear fire rings, inventory warehouse, clerical, dig trenches, clear fire breaks.

Special projects/activities: General volunteers, like paid staff, are dedicated to the mission of the Department. The duties and activities of all volunteers support the three initiatives of the General Management Strategy: kids, environment and safe and livable communities.

We processed 154 new volunteers during this fiscal year, including 26 live-in volunteer applicants. We revised the policy on live-in volunteers, and updated the volunteer handbook for staff.

We established volunteer patrols at Volcan Mountain and Santa Ysabel Open Space, and increased patrols at Sweetwater Summit and the River Valley, Goodan Ranch/Sycamore Canyon, and Ramona Open Space/Trails.

We completed a docent training to include a refresher on administrative policies and procedures as well as enhancement sessions. The sessions included prehistory, history, and interpretation. These were done in cooperation with Historian Lynne Christenson. A new docent program was established at Heritage Park, in conjunction with the establishment of Heritage as the Gateway to County Parks.

Volunteers helped with education programs for school groups at Rancho Guajome Adobe and Los Penasquitos Ranch House. They led adult tours and helped staff the gift shops at both of these historic sites.

Student mentors from El Capitan High School worked with the REC at Lindo Lake Park and the Lakeside Community Center. The REC formed a group called CALY to provide volunteer services throughout the community of Lakeside, including Lindo Lake, Flinn Springs and El Monte Parks.

Volunteers in History kept the office operating and files maintained while the staff position was in transition, and have spent countless hours doing history research and assisting with technical issues. Interns from several local universities served in this program as well.



Volunteers assisted in the County's storm water management program to ensure compliance with the BMPs in the parks.

Interpretive programs were provided by the San Diego Astronomers, Project Wildlife, Skyhunters, San Diego, Sheriff's Search and Rescue, and San Diego Railroad Museum. Local friends groups, conservancies and coalitions led hikes, and numerous experts in historical and relevant educational fields gave presentations and led education walks in the parks and open space preserves.

Community Interface Services continued to volunteer at Dos Picos Park and Fallbrook Community Center.

Dos Picos Park participated in the Coastal Clean-up Day, and volunteers performed a major park planting. Volunteers worked on Otay trails on National Trails Day. Blue Sky volunteers participated in Poway Days. Interact and the Kiwanis Club volunteered at Spring Valley Community Center. Volunteer employees from QualComm painted kiosks and benches and worked on trail erosion at El Capitan Open Space and the Trans County Trail at Oakoasis. The San Diego Mountain Bike Association worked on trails in Sycamore Canyon Open Space, the Salvation Army removed dead plants and trees at Felicita Park, volunteers from Hands on San Diego worked with the historian, the Live Oak Park Coalition continued to provide volunteer hours, as did the San Elijo Lagoon Conservancy. The Spring Valley Boosters raised \$21,504.43 for Center programs in 2002.

Volunteers assisted with special events, including: Halloween at Hellhole Canyon, Halloween at Blue Sky; Breakfast with Santa, Sweetheart Tea, the Sleepover, Turkey Shoot and Pumpkin Hunt at Stelzer Park and Oakoasis; and the Quilt Show and Civil War Reenactment at Rancho Guajome Adobe;

Student and Youth Group volunteers included: Mason Street School at Heritage Park, Indian Y clean up and the Jr. Ecologists nature trail work at Agua Caliente, Bonita Vista High School clean up at Sweetwater Staging Area, and a 4-H presentation at Los Penasquitos. Service learning projects included the installation of interpretive trail posts at Felicita Park and painting a bridge and weeding and mulching at Flinn Springs Park. Interns from Southwestern College and City College worked with the historian on collections research.

Scout Projects included: a retaining wall at Oakoasis, trail clearing at Heise Park, installation of posts on a nature trail at Lake Jennings, a flag ceremony at Agua Caliente, sealing tables and removal of invasive plants at Wilderness Gardens, cleaning yurts and culverts at Stelzer Park, an amphitheater project at Goodan Ranch, a trail safety project at Sweetwater Summit, and demolishing and rebuilding the goat pen at Rancho Guajome Adobe.

Eagle Scouts restored and refinished tables and painted and installed two food lockers in the Oakoasis Youth Area, planted trees at Sweetwater's Area 17, completed a nature trail identification project at Lake Jennings, built recycle bins and benches at Stelzer Park, improved the El Camino Real trailhead, removed exotic plants and replaced with natives at San Elijo, and created a walkway for a native plant demonstration garden at the lagoon nature center.

Numerous volunteer advisory boards and committees continued to meet monthly. The San Diego County Parks Society continues to support parks and recreation with time and with money.

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